

GROUP BOOKING AGREEMENT

9 July 2024

Ms. Chiara Cai Xueping
Italian Trade Agency
Email: pechino@ice.it

Re: Italian Delegation - BFIC 2024 during 28-30 July 2024

This Agreement together with the Appendices appended herein (collectively, the "**Agreement**") is entered into between **Italian Trade Agency** (the "**Intermediary Organ**") and **China World Trade Center Ltd China World Hotel, Beijing** (the "**Hotel**") at No.1 Jianguomenwai Avenue, Beijing (the "**Property**") for 2024 Business Forum Italia - China Group from 28-30 July 2024. (the "**Event**").

GUEST ROOM BLOCK FOR ONLINE BOOKING:

Intermediary Organ shall reserve and Hotel shall make available for Intermediary Organ a block of guestrooms ("Room Block") for the purposes of Event as outlined below:

Room Categories	28 July Sun	29 July Mon	30 July Tue	Total room nights
Deluxe Room	80	80	C/O	160
Horizon Deluxe Room	40	40	C/O	80
Executive Suite	10	10	C/O	20
Horizon Executive Suite	2	2	C/O	4
Total	132	132	-	264

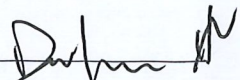
TOTAL ROOM NIGHT COMMITMENT: 264 room nights

DAILY ROOM RATES FOR GUEST ROOMS ("DAILY ROOM RATE"):

Room Categories	Daily Room Rate	
	Single Rate	Double Rate
Deluxe Room	CNY 1,100 net	CNY 1,300net
Horizon Deluxe Room	CNY 1,500net	CNY 1,700 net
Executive Suite	CNY 2,300net	CNY 2,300net
Horizon Executive Suite	CNY 2,500net	CNY 2,500net

- Rates are per room per night, and quoted in Chinese Yuan.
- All prices are in CNY and are inclusive of 10% service charge and any government taxes and value-added tax (where applicable) payable on the prices together with the service charge.
- Rates included Daily Buffet Breakfast
- Inclusive of Wi-Fi access
- Rates will be available for two (2) days prior to 26 July and after 1 August 2024, subject to room availability

Client's Initials: 

Hotel's Initials: 

GUEST ROOMS FEATURES AND AMENITIES INCLUDED

- Coffee/tea making facilities in each room. Coffee/Tea sachets will be replenished daily.
- Three bottles of mineral water in each room and to be replenished daily.
- Use of Health Club.

Benefits for Horizon Club / Premier / Executive / Suite Occupants

- Coffee/tea of your choice will be delivered to your room with your wakeup call.
- Daily breakfast in the Horizon Club Lounge from 6:30 hours to 10:30 hours
- Evening cocktails/canapés and savories served from 17:30 hours to 19:30 hours
- Selection of beverages and snacks provided throughout the day.
- Pressing of one suit upon arrival.
- Shoe-shine service.
- Private in room check-in and check-out or in the Horizon Club Lounge.
- Daily replenishment of fresh local fruits in the room.
- Full range of Concierge services will be provided by the Horizon Club Concierge.
- Late check-out at 16:00 hours on day of departure.

PERIOD OF OCCUPANCY

The guest rooms as reserved shall be made available for occupancy after 14:00 hours on the day of arrival. Should delegates wish to occupy the room before 14:00 hours, placing a reservation a night prior to the arrival date is recommended. Early check-in before 07:00 hours will be charged at 100% of the daily room rate inclusive of breakfast (if any). There will be a charge equivalent to 50% of the daily room rate inclusive of breakfast (if any) for early arrivals after 07:00 hours. The official check out time is 12:00 noon. Late checkout can be arranged till 16:00 hours chargeable at 50% of the rate quoted. Check out after 16:00 hours is subject to a one-night charge. All early check in and late checkout requests are subject to availability.

CUT-OFF DATE:

All guest accommodations outlined in the Room online link Block that are not reserved on or before **20 July 2024** ("cut-off date") will be automatically cancelled without further notice. After the cut-off date, any guest wishing to reserve accommodation will be subject to room availability at the prevailing Best Available Rate.

RESERVATION PROCEDURE/ROOM CANCELLATION & NO SHOW

1. Reservation Procedure – Online Link

http://www.shangri-la.com/reservations/booking/en/index.aspx?hid=CWH&group_code=BFIC072024&check_in=20240728&check_out=20240730

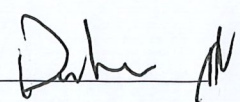
Should guests require any further assistance, please do not hesitate to contact hotel Reservation:

Hotel Reservation Group Code: **Italian Delegation - BFIC 2024**
Email address: reservations.cwh@shangri-la.com
Phone: +8610 65058866
Time: 09:00 – 18:00

**Please be advised Group Code should be provided in topic in Email*

Client's Initials: 

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Hotel's Initials: 

Cancellation and no show policy:

Room cancelled after 18:00 local hotel time on 25 Jul 2024 will be subject to full stay room charge, plus applicable service charge, tax and fees

The above hotel resources are reserved for Italian Trade Agency (the "Intermediary Organ") , and the intermediary Organ does not bear any fund guarantee and penalty payment.

Accepted for and on behalf of
Italian Trade Agency



Accepted for and on behalf of
China World Hotel, Beijing



Darlene Duan
Senior Sales Manager - MICE
Mob: (86) 18610586115
E-mail: Darlene.duan@shangri-la.com

THE ITALIAN TRADE AGENCY IS
NEITHER RESPONSIBLE NOR GUARANTOR
FOR THE ABOVE MENTIONED RESERVATIONS
AND PAYMENTS.



Client's Initials: _____

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Hotel's Initials: _____